



**Payroll Summary**

- Balance Classification Summary

Provides summarized totals by balance for the date range.

- Payroll Register Summary

Provides summarized tax and earning details by payroll for the date range.

- Tax Details Summary

Provides summarized values for each tax type by payroll for the date range.

**PTO Net Entitlement**

- PTO Net Entitlement

Per accrual plan per person shows the net information for the specified date range.

**Tax Balance Analysis**

- Tax Balance Analysis

Provides information relevant to identifying problematic balances such as negative balances and no withholding.

**Tax Details**

- Tax Details

Provides values for each tax type by payroll for the date range.

**Tax Details—Employee Summary**

- Tax Details—Employee Summary

Summarizes Tax data for the selected range. Values are grouped at the employee level. Includes the following templates:

- Federal Taxation Summary
- State Taxation Summary
- County Taxation Summary
- City Taxation Summary
- School District Taxation Summary

**Tax Details by Criteria**

- Tax Details by Criteria

Provides values for each tax type by payroll for the selected data range. Can be run using any combination of SSN, JD Code and/or Tax Type.

**Unprocessed Actions Unprocessed Actions**

Displays Payroll actions that have not been processed.

- Prepayments—will show Payroll actions that have not been pre-paid.

- Payments—will show actions that have not been processed by CheckWriter or Deposit Advice.

- Costing—will show Payroll actions that have not been Costed.

- Transfer to General Ledger—will show Costed actions that have not been transferred to the GL.

**Employee Balance Comparison**

- Employee Balance Comparison

Provides values for 2 user specified balances, by payroll for the specified date range.

The delivered template offering is only the beginning. Many more templates can be created to satisfy individual business needs, as well as user preferences. By utilizing these delivered templates, a user can create a myriad of reports by simply manipulating what data is shown and how it is displayed. In addition, Kube Manager provides the ability to incorporate custom, user-defined Kubes limited only by the power of PL/SQL.

**About KBACE**

As a proven leader in Oracle® e-Business Suite consulting and operational insight, KBACE enables clients to gain the full perspective on their enterprises. For over seven years KBACE has set the standard for implementations, upgrades, education, and strategic services related to Oracle® Applications, representing some of Oracle®'s best ERP success stories.

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**Transform your Payroll Department**

The KBX™ Payroll Toolkit is revolutionary for Oracle® Payroll processing. Payroll offices often find that there are not enough hours in the payroll cycle to identify and resolve problems before funds are released. The KBX™ Payroll Toolkit was designed to change this by introducing real-time payroll reporting. Now payrolls can be balanced and reconciled prior to the release of funds, giving the payroll department the power to become proactive in reducing downstream problems.

**Power Your Enterprise To Do More**

With fewer processing hours devoted to running reports and interfaces, along with fewer personnel hours identifying and resolving errors, you can finally put time and knowledge to better use. KBX™ frees resources for analyzing data, identifying business opportunities, and uncovering efficiencies—ultimately saving your organization money.

**Increase Reporting Speed**

KBX™ dramatically reduces processing times for reports, interfaces, and custom processes. Because KBX™ stores data in such a denormalized manner, most reports are measured in minutes—not hours.

**Reduce Payroll Errors**

All payroll errors are unacceptable. Use KBX™ Payroll reporting templates to stop problems before they occur and handle all payroll actions, including rollbacks, voids, reversals, adjustments, and quick pays.



The KBX™ Payroll Toolkit is a component of the KBX™ Data Management Suite. KBX™ utilizes Kubes of relational data to enable organizations in balancing, reconciling, and validating data quality with a methodology that provides insight into why information is the way that it is. Integrating Oracle® and Microsoft®, the KBX™ Data Management Suite encompasses plug-and-play Microsoft® Office Toolkits for the following Oracle® Application modules:

- Human Resources
- Payroll
- Benefits (Standard & Advanced)
- Time and Labor

The KBX™ Payroll Toolkit is a powerful, easy-to-use, and quick end-user solution to Oracle® Applications reporting. Key to the KBX™ Data Management Suite concept is the distribution of dozens of report templates with each Kube of data. These reporting templates are built by KBACE Technologies through extensive consulting field research and are installed as part of the core product. Immediately after installation, end users have the ability to run and modify detailed reports with no consulting engagement required.

## 1 Kube = Multiple Reports

The foundations for the ease-of-use are the simple graphical interface and the fact that all reports are designed for use with the Microsoft® Office Suite.

## Delivered Kubes

The KBX™ Kube Manager Payroll Toolkit comes complete with over 25 delivered Kubes that you can immediately begin using for your reporting needs:

- 941 Worksheet
- Balance Classification
- Balance Classification—Employee Summary
- Balance Trending
- Costing
- Costing Reconciliation
- Deduction Register—Employee Summary
- Employee Assignments Not Processed
- Employee Payroll Balance Details
- Employee Run Results
- Employee Balance Comparison
- Form 940
- HR/Payroll Year End Analysis
- Multiple Worksite
- Payment Register
- Payroll Balances Workbook

- Payroll Dimension Balances
- Payroll Register
- Payroll Register—Employee Summary
- Payroll Summary
- PTO Net Entitlement
- Tax Balance Analysis
- Tax Details
- Tax Details—Employee Summary
- Tax Details by Criteria
- Unprocessed Actions

## Template Summary

The templates delivered with the Payroll Toolkit are designed to make running reports out of Oracle® as efficient as possible. The templates are loaded through and can be customized within Microsoft® Excel and Word. A brief summary of each template is included here:

### 941 Worksheet

- 941 Template
- This template provides, for each GRE, all of the relevant totals for filing of the 941 in a format suitable for submission for the date range.

### Balance Classification

- Balance Classification
- Provides totals by balance for the date range by organization.

- Balance Class No Org

Provides totals by balance for the date range.

### Balance Classification—Employee Summary

Provides the employee level balance for the selected classification.

### Balance Trending

- Balance Trending

Balance Trending compares two time periods for each balance. Total employee head count and average balance amounts based on head count are also reported and compared between the two periods. The differences between the two periods are expressed in a percentage of change for both averages and actual differences.

### Costing

- Costing

Provides a costing summary by classification for the date range.

### Costing Reconciliation

- Costing Reconciliation

Provides relevant information to reconcile Payroll to Costing. It displays a summary of what was processed by Payroll, and what was Costed and not Costed. For the items not Costed, it displays what was configured not to Cost (“Not Configured to Cost”) and what was “Not Costed” due to the Costing process not being run.

### Deductions Register—Employee Summary

- Deductions Register

Provides the deduction element, taken balance, arrears, not taken, and accrual balance per employee.

### Employee Assignments Not Processed

- Employee Assignments Not Processed

For a given date range, shows employees with: Employee Assignments set to Process where they have a payroll run, but has a zero Net, Payment, or Gross. Under a separate tab, the template also shows employee assignments set to process, but have no payroll attached.

### Employee Payroll Balance Details

- Payroll Balances Details

Provides values for a specific balance for the data range. Information is displayed at the employee level.

### Employee Run Results

- Assignment Process Results

Displays employee level detail including Balance Details, Tax Details, Person History, Assignment History, Address History, Element History, Federal, State, County and City Tax information for an employee for a specified date range. Information is organized across multiple tabs.

### Form 940

- 940 Template

Provides, for each GRE, all of the relevant totals for filing of the 940 in a format suitable for submission for the date range.

### HR/Payroll Year End Analysis

- Year End

Provides detailed employee information for a specific year end analysis.

- US W2 Info—will show W 2 information by employee for the year.

- Invalid SSN—will show detailed employee information for employees with an invalid social security number for the year.

- Invalid Address—will show detailed information for employees with employee an invalid address for the year

- Deceased People—will show detailed employee information for deceased people for the year.

- Paid Headcount—will show the headcount paid by payroll for the year.

### Multiple Worksite

- Multiple Worksite

Provides a head count of employees for each worksite based on the pay period which includes the twelfth of each month. Also provides a summary of the total quarterly wages by worksite.

### Payment Register

- Payment Register

Provides a check and advice summary with details (includes voids and reversals).

- Payment Register Employee Count

Provides a head count of employees for each payment method for the date range.

### Payroll Balances Workbook

- Balances Workbook

Provides values for all configured balances, by payroll for the specified date range.

### Payroll Dimension Balances

- Payroll Dimension Balances

Provides for a particular balance and date range selected, the period-to-date, month-to-date, quarter-to-date, and year-to-date information per person.

### Payroll Register

- Payroll Register

Provides tax and earning details by payroll for the date range.

### Payroll Register—Employee Summary

- Payroll Register—Employee Summary

Provides summarized payroll balance information for the selected date range. Includes employee level detail.